



## **STAGE STARS**

### **Volunteer Code of Conduct**

#### **1. Purpose**

This Code of Conduct outlines the professional standards expected of all volunteers working with Stage Stars.

It supports our Safeguarding & Child Protection Policy and ensures a safe, respectful and inclusive environment for all children and young people.

#### **2. Scope**

This Code applies to all volunteers, assistants, guest tutors, production team members and any adult acting on behalf of Stage Stars at rehearsals, performances, trips, or online communication.

#### **3. Professional Conduct**

Volunteers must:

- Act as positive role models at all times.
- Treat all children and adults with dignity and respect.
- Promote an inclusive, non-discriminatory environment in line with the Equality Act 2010.
- Maintain appropriate professional boundaries.
- Follow all Stage Stars policies and procedures.

#### **4. Safeguarding Responsibilities**

Volunteers must:

- Read and understand the Safeguarding & Child Protection Policy.
- Report any safeguarding concerns immediately to the Designated Safeguarding Lead (Scott Wieprecht).
- Never promise confidentiality to a child.
- Record concerns factually and accurately.
- Cooperate fully with any safeguarding investigation.

#### **5. Appropriate Behaviour with Children**

Volunteers must:

- Avoid being alone with a child where possible. Ensure visibility or open-door practice.
- Avoid unnecessary physical contact. Any contact must be appropriate and in response to the child's needs.
- Use age-appropriate language at all times.
- Not exchange personal contact details with children.
- Not engage in private messaging with under-18s from personal accounts or devices.



## **6. Social Media & Online Communication**

All communication with children must, where possible, go through parents/carers.

Group emails, staff accounts or monitored platforms should be used rather than individual messages.

Volunteers must not post images of children without parental consent.

## **7. Transporting Children**

Volunteers must not transport children alone unless prior written parental consent has been obtained and the arrangement has been authorised by Stage Stars leadership.

Where transport is required, appropriate insurance and safeguarding measures must be in place.

## **8. Health & Safety**

Volunteers must:

- Follow venue health and safety procedures.
- Be aware of fire exits and emergency procedures.
- Report hazards or accidents immediately.
- Ensure appropriate supervision ratios are maintained.

## **9. Confidentiality**

Volunteers must respect confidentiality regarding children, families and safeguarding matters.

Information must only be shared on a need-to-know basis in line with safeguarding procedures and data protection law.

## **10. Use of Substances**

Volunteers must not:

- Attend sessions under the influence of alcohol or drugs.
- Consume alcohol or use illegal substances during Stage Stars activities.
- Smoke or vape in front of children or on school premises.

## **11. Allegations & Breaches**

Any breach of this Code may result in:

- Informal discussion and guidance.
- Formal warning.
- Suspension from volunteering duties.
- Referral to the Local Authority Designated Officer (LADO) where appropriate.

**Stage Stars®**



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## 12. Policy Review

Policy Adoption Date: 18 February 2026

Next Review Date: 18 February 2027

Signed:

Scott Wieprecht

Designated Safeguarding Lead

Stage Stars

## 13. Declaration

I confirm that I have read, understood and agree to adhere to the Stage Stars Volunteer Code of Conduct.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_